



## DEPARTMENT OF THE NAVY

COMMANDING OFFICER  
NAVAL AIR STATION  
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LEMOORE, CALIFORNIA 93246-5001

NASLEMINST 5090.2 CH-1  
5090

**24 SEP 1996**

NAS LEMOORE INSTRUCTION 5090.2 CHANGE TRANSMITTAL 1

From: Commanding Officer, Naval Air Station, Lemoore

Subj: ENVIRONMENTAL RESPONSIBILITIES FOR HOST-TENANT/INTRA  
SERVICE SUPPORT AGREEMENTS

Encl: (1) Host/Tenant Responsibilities for Environmental  
Compliance

1. Purpose. To transmit a change to the basic instruction.
2. Action. Replace enclosure (1) of basic instruction with  
enclosure (1) of this change transmittal.

  
L. D. CHILDRESS

Distribution: (NASLEMINST 5215.2V)  
Lists B and E



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IN REPLY REFER TO:

NASLEMINST 5090.2  
5090

27 AUG 1993

NAS LEMOORE INSTRUCTION 5090.2

From: Commanding Officer, Naval Air Station, Lemoore

Subj: ENVIRONMENTAL RESPONSIBILITIES FOR HOST-TENANT/INTRA  
SERVICE SUPPORT AGREEMENTS

Ref: (a) OPNAVINST 5090.1A (NOTAL)

Encl: (1) Host/Tenant Responsibilities For Environmental  
Compliance

1. Purpose. Reference (a) requires the establishment of formal host/tenant responsibilities for environmental compliance.

2. Scope. This instruction is applicable to all departments and tenant activities on board NAS Lemoore.

3. Responsibility. Environmental compliance applies to every person working or residing within NAS Lemoore. Consistent with this goal, responsibilities identified in enclosure (1) will be carried out by all applicable personnel.

4. Action. The Public Works Department, Environmental Management Division, shall perform the host responsibilities identified in enclosure (1).

  
A. R. GORTHY

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HOST/TENANT RESPONSIBILITIES FOR ENVIRONMENTAL COMPLIANCE

1. Host (supplier) will:

a. General

- (1) Act as point of contact for regulator agencies.
- (2) Obtain/maintain regulatory permits.
- (3) Receive and resolve all Notices of Violations.
- (4) Develop Pollution Control Reports.
- (5) Develop/coordinate/provide environmental training programs.
- (6) Provide guidance and assistance to tenant on compliance with applicable local, state, federal, and Navy regulations.

b. Hazardous Waste and PCB Management

- (1) Designate a responsible official for hazardous waste.
- (2) Provide appropriate hazardous waste accumulation area(s).
- (3) Conduct periodic oversight inspections.
- (4) Collect, store, and manifest all hazardous waste.
- (5) Coordinate disposal of hazardous waste.
- (6) Track and maintain files on all hazardous waste manifests.
- (7) Establish a hazardous waste minimization program.
- (8) Develop, maintain, and implement a hazardous waste management plan; a spill prevention, control, and countermeasures plan; and a spill contingency plan.
- (9) Prepare and submit Navy/regulatory hazardous waste and/or PCB reports.
- (10) Provide for spill cleanup and establish procedures for required spill notifications and reports.

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c. National Environmental Policy Act

(1) Serve as responsible official for preparing, funding, and reviewing of Environmental Assessments/Impact Statements.

(2) Monitor compliance with Findings of No Significant Impact, Records of Decisions, and any related mitigation.

d. Air Pollution. Establish recordkeeping procedures to meet permit to operate conditions and regulatory requirements (e.g., annual emission date, Volatile Organic Compound material inventories).

e. Water Pollution. Identify Publicity Owned Treatment Works and Navy Owned Treatment Works discharge limitations.

f. Drinking Water

(1) Sample, monitor, maintain and keep records of sources.

(2) Establish a cross connection control program to include installation and maintenance of backflow prevention devices.

g. Installation Restoration

(1) Designate a responsible official.

(2) Coordinate activity's Technical Review Committee and Community Relations Plan.

h. Underground Storage Tanks

(1) Develop and implement an underground storage tank management plan.

(2) Establish monitoring program for underground storage tank(s).

2. Tenant (receiver) will:

a. General

(1) Comply with permit conditions and all applicable regulations. If tenant applies for permit, coordinate permit conditions with host.

(2) Reimburse host for permit fees (applicable only to non-CINCPACFLT tenants).

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(3) Immediately cease all practices cited in Notices of Violation immediately and provide host with information needed to respond to regulatory agencies.

(4) Reimburse host for all fines levied as a result of tenant's non-compliance with applicable regulations.

(5) Supply information required for Pollution Control Reports.

(6) Attend host training program, provide on-the-job training, and maintain training records.

b. Hazardous Waste and PCB Management

(1) Designate an official for hazardous waste.

(2) Ensure all hazardous wastes are identified, properly packaged and labeled.

(3) Supply host with all necessary information to comply with record keeping requirements.

(4) Notify host promptly of all spills and report spills per procedures established by the host.

(5) Maintain any assigned accumulation areas per applicable regulations.

(6) Perform and document compliance inspections per procedures established by the host.

(7) Participate in hazardous waste minimization program and comply with requirements of the hazardous waste management plan; the spill prevention, control, and countermeasures plan; and the spill contingency plan.

(8) Reimburse host for disposal and cleanup costs (applicable to non-CINCPACFLT tenants).

c. National Environmental Policy Act

(1) Supply host with needed information, and fund (fair share) and review Environmental Assessments/Impact Statements.

(2) Comply with Findings of No Significant Impacts, Records of Decision, and any related mitigation.

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d. Air Pollution

(1) Comply with Host requirements for maintaining emission information.

(2) Comply with permit to operate conditions and submit record keeping information.

e. Water Pollution. Comply with Navy Owned Treatment Works discharge limitations.

f. Drinking Water. Provide information as requested by Host.

g. Installation Restoration

(1) Provide information as requested.

(2) Participate in Technical Review Committee and Community Relations Plan if requested by host.

h. Underground Storage Tanks

(1) Provide information as requested.

(2) Implement monitoring program(s) for underground storage tank(s).

3. In cases where disputes/problems regarding environmental compliance cannot be resolved by the host and tenant, the following procedure shall be used:

a. When the host and tenant activity report to the same Immediate Superior in Command (ISIC), the dispute/problem shall be elevated for resolution. The ISIC shall use all available resources (e.g., chain of command, regional coordinators, engineering field divisions) to resolve the differences.

b. When the host and tenant activity report to different major claimants, the dispute/problem shall be forwarded to the Regional Environmental Coordinator for resolution. The regional coordinator shall use all available resources (e.g., major claimants, engineering field divisions, Chief of Naval Operations (OP-45)) to resolve the differences.